

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, April 10, 2012

Attendants:

BOARD- Jim Sell (J.S.)
Michelle McNeil (M.M.)
Pam Merkadeau (P.M.)

STAFF- Jeff Schwartz (J.Sc.)
Brigitte Shearer
Bryce Robertson
Rebecca Hitchcock
Mike Koenig

CALL TO ORDER

The meeting was called to order at 7:10pm by Board Member J.S.

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the March 12, 2012 Regular Board Meeting were reviewed and approved as read.

INTRODUCTION OF GUESTS

None

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

The Board was given information about the California Special District Association Legislative Days that will be held on May 16-17, 2012 in Sacramento.

MANAGER'S REPORT

- A. Programming- Aquatics and Summer Camp programs are putting a flier out to the school district for lessons and Summer Camps. ECE has over 13 on the waitlist.
- B. Facilities/Grounds- New wood chips was ordered and placed in the playground. The backflow was tested and passed. Minor repairs are needed on backflow units.
- C. Administrations- Annual retreat date has been postponed. Annual all staff training date set for Sunday, June 10, 2012.
- D. LAFCo Update-The preliminary report is still not available for review. There is no time frame for the open lot to be given to HRD. HRD will follow-up with Martha Poyatos.
- E. Property owners at 1775 Yorktown Rd have filed the proper paperwork with SM County and are now waiting for response.

COMMITTEE REPORTS

None

FINANCIAL REPORT

A. The Rec. is at 75% of the budget. The Board reviewed the financial report.

OLD BUSINESS

A. The Board discussed the Recruitment of the General Manager, the process is complete.

B. The Board discussed the election of Board Member Officers. The item was tabled until the April meeting.

C. The Board discussed the Request for Additional Architectural. HRD is waiting on more information from the Architect and response from District Council.

NEW BUSINESS

A. The Board discussed the General Manager Contract and hiring of Brigitte Shearer. Board Member M.M. made a motion to approve and the motion passed unanimously.

B. B.R. discussed the new Pool ADA Compliance regulations with the Board. The Board has requested more information.

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member P.M. made a motion to pay the bills and the motion passed unanimously.

ADJOURNMENT

Board Member P.M. made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 8:12pm.

Respectfully submitted,

Jeff Schwartz
Board Secretary